Agenda items for Executive Committee Meeting

- Chair Report, Ralph Wheeler
  - Strategic Plan
    - General Discussion
    - Goal 1. networking, career growth, outreach: New Webmaven. Mentoring lunches.
    - Goal 2. activities, products, services
    - Goal 3. divisional administration—Secretary; Treasurer; Procedures manual
  - Accelrys liaison needed for award sponsorship
  - Indirect cost charge to symposium sponsors was approved
  - Member dues
  - Need for Committee reorganization (Bylaw changes)
    - More than one Assistant to the Programming Chair
    - Different responsibilities?
    - Podcasting of symposia, new IT?
    - Recruitment and Retention Chair
    - Serious effort and new Committee
  - Newsletter and flyer contributions
    - COMP information poster, Powerpoint show

- Secretary Report, Hanneke Jansen
  - Reimbursement policy
  - Procedures manual
  - Election

- Treasurer Report, Curt Breneman
  - Budget
- Programming, Jeff Madura
- ARCC, David Spellmeyer or Ralph Wheeler
- Awards Committee
- Report from councilors
- Unforeseen business